Registration for My Client Space
Quick and simple!

**Step 1: How to get your activation key**

To register and access your account for My Client Space, you need an activation key. If you already have it, go straight to Step 2. If not:

- Go to ia.ca/registrationkey.
- Enter your first and last name, date of birth and postal code and click on Continue.
- A question will appear: Do you have your activation key? Click No. Help me! I want to get my activation key.
- Click on Continue.

Then...

- Select if you want to receive your activation key by email or at your mail address using the postal code you entered previously.
- Choose your option and click Continue.
- A message confirming that your activation key has been sent will appear.

**Note:** If we don’t have your email address, we will send your activation key at your mail address using the postal code you entered previously.

If you would like to change your email address, you can call a Customer Service agent at 1-877-422-6487 to have your profile updated right away.
Step 2: How to register for My Client Space

- Go to ia.ca/registrationkey.
- Enter your first and last name, date of birth and postal code and click on Continue.
- This time, when asked Do you have your activation key? click Yes. I have my activation key.
- Enter your activation key in the space provided and click on Continue.

Step 3: How to activate your My Client Space account

- You must create your access code and a password to activate your account. Your access code is your email address.
- You must answer a few security questions.

You are done! You have created your My Client Space account.